

**NAVAJO COUNTY, ARIZONA  
PUBLIC WORKS DEPARTMENT**

**PLANNING & ZONING**

**P.O. Box 668 Holbrook, AZ 86025 (928) 524-4100**

**TEMPORARY RV PERMIT  
APPLICATION**

**(Revised 11-08)**

# TEMPORARY RV PERMIT

## NAVAJO COUNTY, ARIZONA PUBLIC WORKS DEPARTMENT PLANNING & ZONING

P. O. Box 668 Holbrook, AZ. 86025 Phone: (928) 524-4100 Fax: (928) 524-4399

***On January 10, 2000 the Board of Supervisors of Navajo County amended Zoning Ordinance Article 22-Recreational Vehicle Placement to read as follows:***

### **Article 22, Section 2201 - Purpose**

#### **Section 2201 - Purpose.**

The purpose of this Article is to allow the temporary placement of a Recreational Vehicle (RV) while protecting the environmental, aesthetic and quality-of-life values of Navajo County. This Article regulates the placement of an RV outside of an approved RV Park. This Article does not regulate the placement of an RV within the boundaries of an approved RV Park, National Forest, National Park, State Park or County Park. This Article provides for the temporary placement of an RV for one time each calendar year for a period not to exceed 30 consecutive days without a permit or for up to one year with a Temporary RV Permit.

#### **Section 2205 - Placement With Temporary RV Permit.**

Subject to the provisions of Section 2203, a single RV may be placed for a period of up to one year upon the issuance of a Temporary RV Permit pursuant to this section. The permit may be renewed for one additional period of up to one year upon the approval of the issuing authority.

1. A Temporary RV Permit may be issued by the Director (or the Board of Supervisors upon referral by the Director) at the same time that a Building Permit is issued for the construction of a principal dwelling on the parcel. The Temporary RV Permit shall run with the Building Permit. The Temporary RV Permit shall expire when the Building Permit expires or a Certificate of Occupancy is issued for the principal dwelling, whichever occurs first.
2. A Temporary RV Permit may be obtained from the Director (or the Board of Supervisors upon referral by the Director) in circumstances other than in connection with the issuance of a Building Permit. The Director or the Board (as the case may be) shall determine, on a case-by-case basis, the merits of the request and may impose conditions consistent with the intent and purposes of this Article.
3. The Director may notify adjoining property owners of an application for a Temporary RV Permit in any reasonable manner and may solicit their comments prior to issuance of the permit. The Director's decisions as to whether the application warrants notice to adjoining property owners, and as to the manner of such notice, shall be final.
4. A decision of the Director concerning the issuance of a Temporary RV permit may be appealed to the Board of Supervisors by the applicant or any adjoining property owner in the manner set forth in Section 2513(6).
5. The RV must be hooked up to an approved septic system or sanitary sewer upon placement.
6. All utility hookups shall originate from the parcel on which the RV is placed. Utilities may be connected, subject to securing the appropriate permits, upon compliance with requirement number 5 above.

# TEMPORARY RV PERMIT APPLICATION INSTRUCTIONS

(Read Carefully)

**\*\*\*NOTICE: No application will be processed until all submittals have been received and the application is complete.**

## **CHECKLIST:**

- All information requested on the attached Temporary RV Permit application must be complete and ownership legally notarized where indicated.
- Attach a copy of the recorded deed or sales contract.
- A Temporary RV Permit application filing fee of \$150 (non-refundable).
- A letter of intent expressing your reason for the proposed use and how it is compatible with the surrounding area.
- Five copies of a detailed site plan must be submitted (see attached).
- A Septic or Sewer System Permit Number or Certification of existing Septic System.

***Incomplete applications will be returned to the applicant.***

# **TEMPORARY RV PERMIT SITE PLAN**

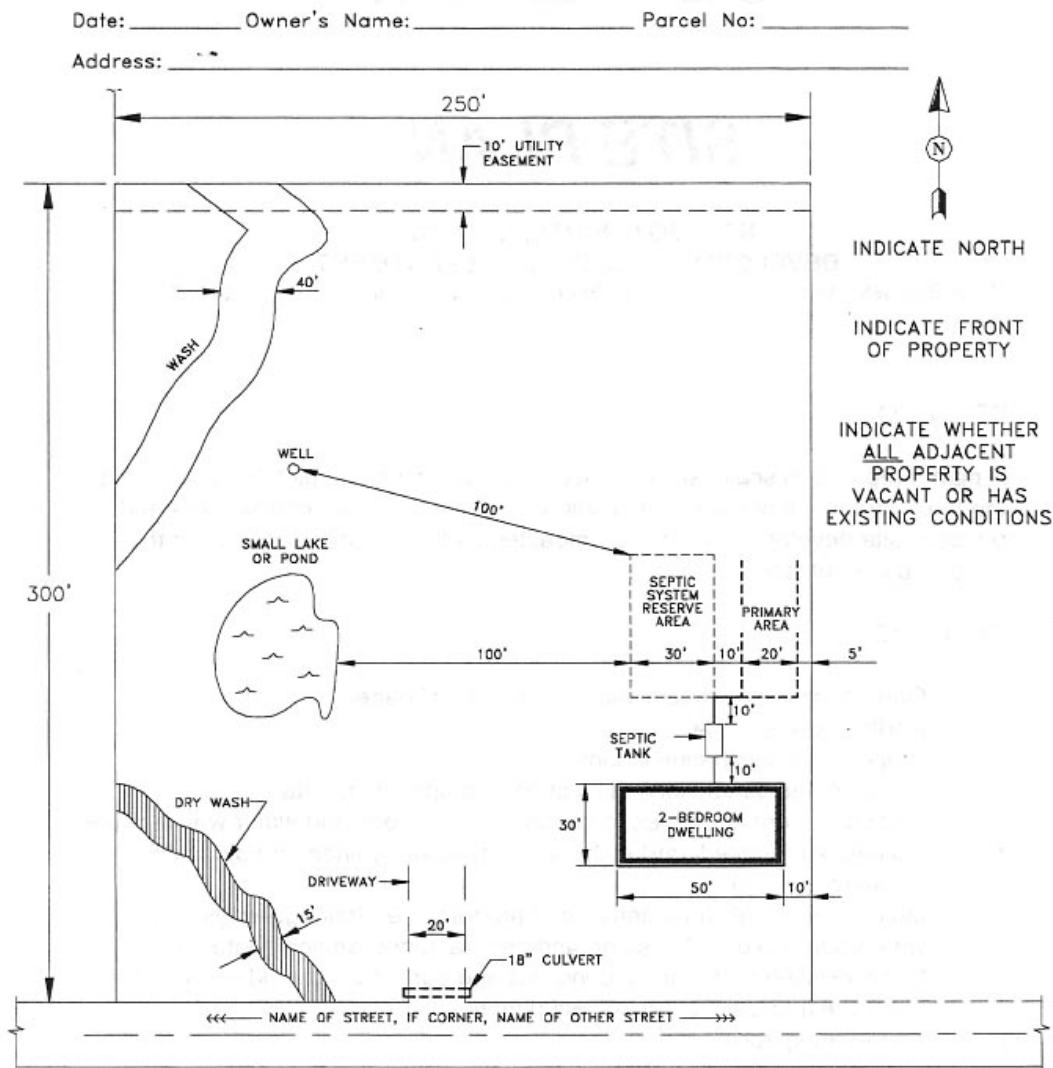
## **1) DEFINITION:**

A plan, prepared to scale, showing accurately and with complete dimensioning, the boundaries of a site and the location of all buildings, structures, uses and principal site development features impacted by the Temporary RV Permit request for the specific parcel of land.

## **2) CHECKLIST:**

1. Five copies of the site plan drawn to scale on 8-1/2" x 11" paper.
2. North arrow and scale.
3. Property lines with dimensions.
4. Location and dimensions of existing or proposed structures.
5. Distances from structures to property lines, septic and water well facilities.
6. Indicate all required yard setbacks from property lines and distances between buildings.
7. Show existing and proposed ingress and egress of the subject property.
8. The rural address for the subject parcel.
9. The existing zoning.
10. Owner's signature and date.
11. The Assessor's parcel number for the subject parcel.

## EXAMPLE SITE PLAN



### SITE PLANS MUST INCLUDE THE FOLLOWING INFORMATION:

1. The location and dimensions of all proposed improvements.
2. The location and dimensions of all cultural features on or adjacent to the property. This includes all property lines and their measurements, streets, buildings, water wells, septic systems, easements, right-of-ways, driveways, underground and overhead utilities, fences, and drainage, irrigation, and water storage structures.
3. The location and approximate dimensions of all watercourses and water bodies on the property or within 500 feet of the proposed improvements. This includes rivers, streams, creeks, washes, arroyos, lakes, ponds, etc...

# NAVAJO COUNTY PUBLIC WORKS DEPARTMENT

Post Office Box 668 - 100 East Carter Drive

Holbrook, Arizona 86025

(928) 524-4100 FAX (928) 524-4399

## APPLICATION TEMPORARY RV PERMIT

### OWNER INFORMATION:

OWNER'S NAME: \_\_\_\_\_

AGENT/POINT OF CONTACT: \_\_\_\_\_

CONTACT PHONE NO.: \_\_\_\_\_ FAX NO.: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

### SUBJECT PARCEL INFORMATION:

LEGAL DESCRIPTION: T \_\_\_\_\_ N – R \_\_\_\_\_ E, SECTION \_\_\_\_\_; ASSESSOR PARCEL NO.: \_\_\_\_\_

SUBDIVISION NAME: \_\_\_\_\_ LOT: \_\_\_\_\_

RURAL ADDRESS: \_\_\_\_\_ AREA: \_\_\_\_\_

PARCEL SIZE: \_\_\_\_\_ DATE OF OWNERSHIP: \_\_\_\_\_

PRESENT USE OF PROPERTY: \_\_\_\_\_

GENERAL DIRECTION TO PARCEL: \_\_\_\_\_

### CURRENT ZONING: (Please check appropriate Zoning Classification)

☐ A-GEN      ☐ RU-20      ☐ RU-10      ☐ RU-5      ☐ RU-1      ☐ R1-43      ☐ R1-10  
☐ R-2      ☐ R-3      ☐ C-R      ☐ I-1      ☐ I-2      ☐ Special Development

### OWNER'S AFFIDAVIT:

I, (print name) \_\_\_\_\_, being duly sworn, depose and say that I am an owner of the property involved in this application and that the information herewith submitted is true and correct to the best of my knowledge.

\_\_\_\_\_  
Owner's Signature

STATE OF ARIZONA)

) SS

COUNTY OF \_\_\_\_\_)

Sworn and subscribed before me on this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires